

Authorize.net permits downloading transaction data by settlement date ranges, to download that data...

Log into the Merchant Interface at <https://account.authorize.net>

From the top-level site navigation links, click **Transaction Search**



In the **Search for a Transaction** form select a **From and To Settlement Date** range

Search for a Transaction [Help](#)

Select any combination of fields below and click **Search**. To search across a date range using **ALL Settled** as the To/From value, you must also include another search criteria.

Settlement Date

From: ALL Settled
To: ALL Settled

From: ALL Settled
To: 11-Dec-2016 23:46:03 (MOTO)

From: 11-Dec-2016 23:46:03 (MOTO)
To: ALL Settled

From: 11-Dec-2016 23:46:03 (MOTO)
To: 26-Apr-2017 23:59:20 (MOTO)

| From | To |
|-----------------------------|-----------------------------|
| ALL Settled | 18-Feb-2017 23:45:14 (MOTO) |
| | 15-Feb-2017 23:44:50 (MOTO) |
| | 04-Feb-2017 23:48:29 (MOTO) |
| | 01-Feb-2017 00:04:08 (MOTO) |
| | 30-Jan-2017 23:55:14 (MOTO) |
| | 28-Jan-2017 23:44:48 (MOTO) |
| | 21-Jan-2017 23:43:30 (MOTO) |
| | 17-Jan-2017 23:53:44 (MOTO) |
| | 14-Jan-2017 23:45:35 (MOTO) |
| | 11-Jan-2017 23:48:59 (MOTO) |
| | 04-Jan-2017 23:47:52 (MOTO) |
| | 03-Jan-2017 23:51:41 (MOTO) |
| | 02-Jan-2017 23:47:15 (MOTO) |
| | 11-Dec-2016 23:46:03 (MOTO) |
| | 30-Sep-2016 23:55:43 (MOTO) |
| | 29-Sep-2016 00:10:17 (MOTO) |
| | 15-Sep-2016 00:07:59 (MOTO) |
| | 14-Sep-2016 00:06:50 (MOTO) |
| | 09-Sep-2016 23:56:01 (MOTO) |
| | 03-Sep-2016 00:02:56 (MOTO) |
| 11-Dec-2016 23:46:03 (MOTO) | ALL Settled |
| | 16-May-2017 01:44:54 (MOTO) |
| | 13-May-2017 00:22:49 (MOTO) |
| | 12-May-2017 00:30:24 (MOTO) |
| | 11-May-2017 00:07:08 (MOTO) |
| | 09-May-2017 01:05:53 (MOTO) |
| | 04-May-2017 01:42:11 (MOTO) |
| | 03-May-2017 01:59:24 (MOTO) |
| | 26-Apr-2017 23:59:20 (MOTO) |
| | 26-Apr-2017 00:07:50 (MOTO) |
| | 19-Apr-2017 00:51:00 (MOTO) |
| | 18-Apr-2017 00:33:22 (MOTO) |
| | 16-Apr-2017 23:46:54 (MOTO) |
| | 12-Apr-2017 00:10:14 (MOTO) |
| | 11-Apr-2017 00:34:00 (MOTO) |
| | 09-Apr-2017 23:47:33 (MOTO) |
| | 09-Apr-2017 00:37:31 (MOTO) |
| | 23-Mar-2017 00:06:37 (MOTO) |
| | 19-Mar-2017 23:57:03 (MOTO) |
| | 18-Mar-2017 23:44:33 (MOTO) |
| | 17-Mar-2017 02:23:10 (MOTO) |



The dates will be displayed in the **Search for a Transaction** form:

Search for a Transaction [Help](#)

Select any combination of fields below and click **Search**. To search across a date range using **ALL Settled** as the To/From value, you must also include another search criteria.

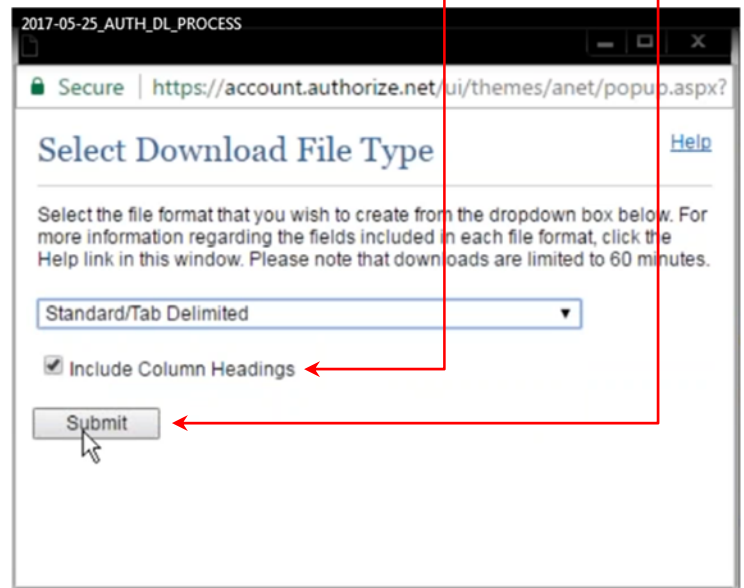
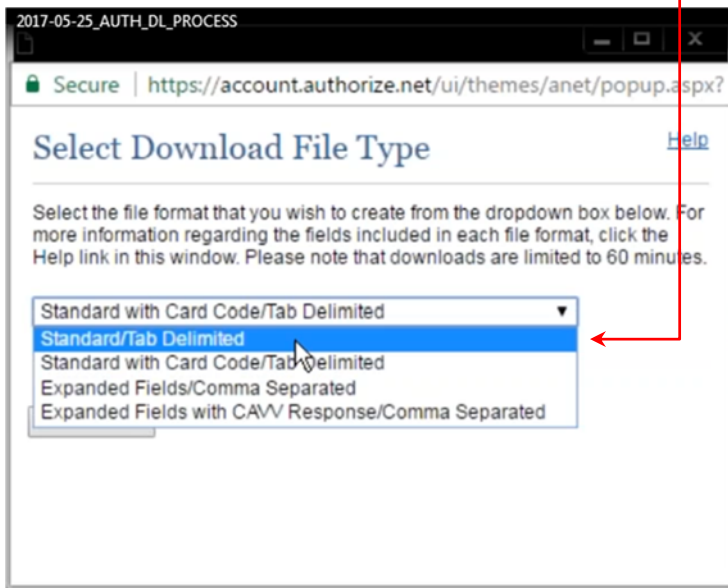
Settlement Date

From: ▼

To: ▼

Scroll to the bottom of the form and click the **Search** button

In the **Select Download File Type** window click **Standard/Tab Delimited** | Check **Include Column Headings**, click **Submit**



A pop-up window displays your **Download Request** status

All Authorize.net download files are named:
DownloadYYYYMMDD-HHMMSS.txt
For example, a file that is downloaded on January 5, 2008 at 3:41:30 pm would be named:
Download20080105-154130.txt

We recommend saving the file with a unique name, something like AUTH_2015_01-05-to-01-22 so you know what transaction data the file contains. This file will be uploaded to your SimplePort process setting.

