By default most browsers, at time of file download, don't provide users an opportunity to rename a file from whatever default file name is provided by the website, or save the file to a specific location on the computer. They just save the file to a default "Downloads" folder with whatever file name the website provided. This often means the user must go find the file, rename it and then move it to the location of choice. Chrome, Firefox and Internet Explorer do have specific settings that can be adjusted so files can be saved with a specific filename and location at time of download. Safari does not, but there is a workaround for that issue. This document walks through the process of setting up the "**Save As**" option to provide a dialog window permitting the user to name, and save files as desired, without having to hunt them down later.

Please review each section in this document, as appropriate, for: Internet Explorer, Safari, Firefox or Chrome browsers, to establish the "save as" dialog window option for each browser.

Internet Explorer

The most recent versions of IE display a "**SAVE**" link when saving files from the internet, use the pick-list arrow next to the "SAVE" link to select the "**Save as**" option, the "Save as" dialog window will display when saving the file.
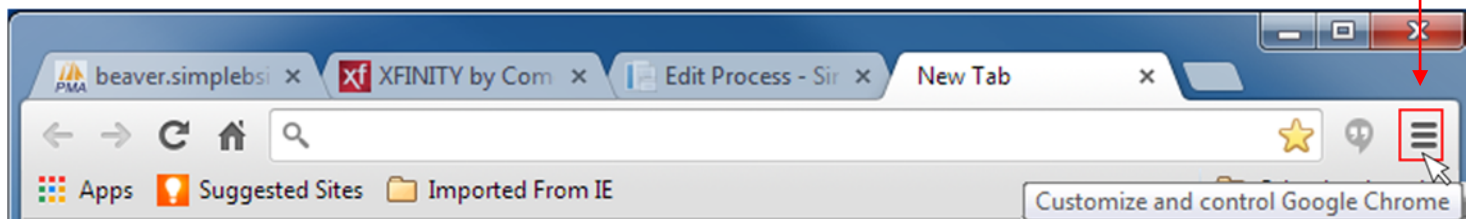

If you are using Windows 10 operating system and the Microsoft Edge (the new browser with MS10) on the right side there is an option to open with Internet Explorer, this will provide the Save As option which is not displayed in Microsoft Edge.
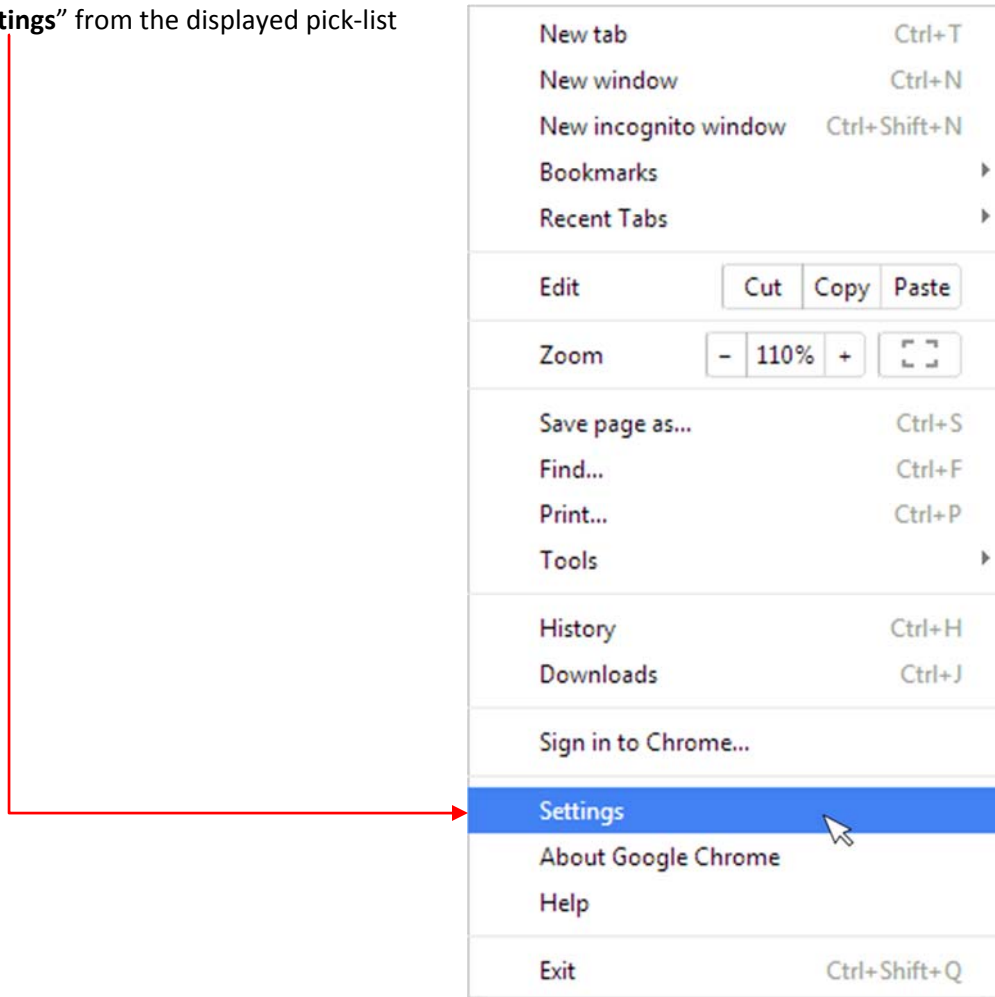
Safari

Those wonderful developers at Apple took away the Save As functionality in the Safari browser, there is a work-around however... Mouse over the file name or icon for the file you wish to download and right-click the mouse (if you have a dual button mouse) select '**Download Linked File As...**' and choose where you want to save it. If you don't have a dual button mouse, this won't work for you and the file will save with a default file name to a "downloads" folder. Up to you to find, rename and move the file to your folder of choice. Complain to Apple about their lack of browser functionality.

Chrome (Google)

Chrome also permits establishing a "**Save as**" dialog window, you must go through the settings process to set this option. In Chrome click the **Customize** link , located at the far right of the browser address bar.

Select "**Settings**" from the displayed pick-list

New tab	Ctrl+T
New window	Ctrl+N
New incognito window	Ctrl+Shift+N
Bookmarks	▶
Recent Tabs	▶
Edit	Cut | Copy | Paste
Zoom	− | 110% | + | ⌐⌐
Save page as...	Ctrl+S
Find...	Ctrl+F
Print...	Ctrl+P
Tools	▶
History	Ctrl+H
Downloads	Ctrl+J
Sign in to Chrome...	
Settings	
About Google Chrome	
Help	
Exit	Ctrl+Shift+Q

From the page display, scroll down to "**Show advanced settings**"and click the link.   Show advanced settings...
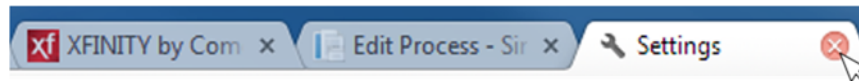
Scroll down the page to the "**Downloads**" section, check the check box for "**Ask where to save each file before downloading**".   Downloads

Download location: C:\Users\TWRS\Downloads   Change...

☑ Ask where to save each file before downloading

Close the "Settings" tab.   xf XFINITY by Com ×   Edit Process - Sir ×   🔧 Settings   ⊗
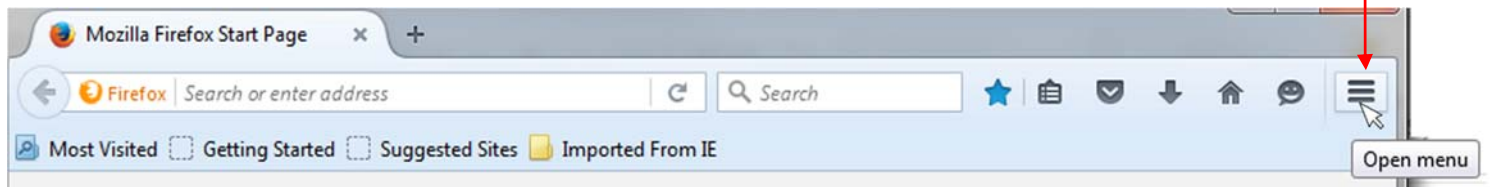
Chrome will now display a "**Save as**" dialog window when saving files from the internet.
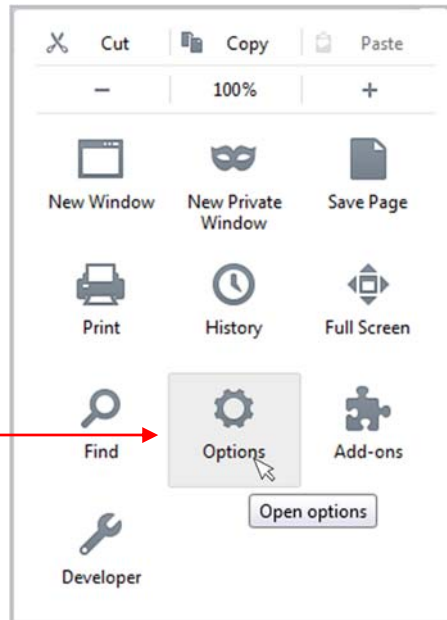
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Firefox (Mozilla)

Firefox has an settings options menu to establish a "Save as" dialog window for saving files.
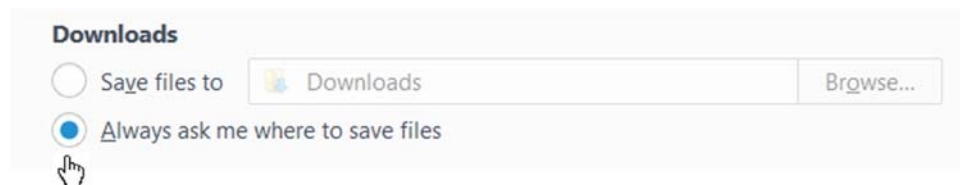
Click the "**Settings**" icon at the far right of the address bar

Click the "**Options**" icon

From the **Options** display in the **Downloads** area click the radio button for "**Always ask me where to save files**", close the settings tab in the browser.

Now whenever you request a file download from the internet, Firefox will present a "**Save as**" dialog window.