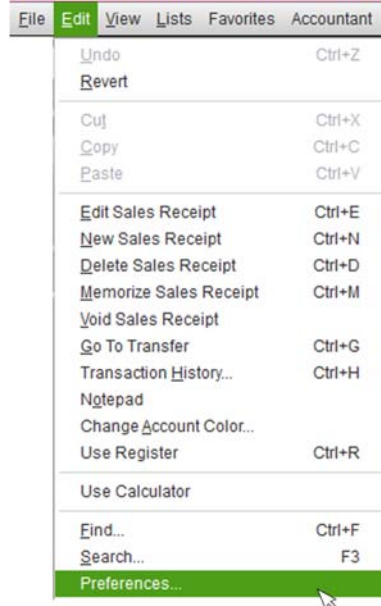


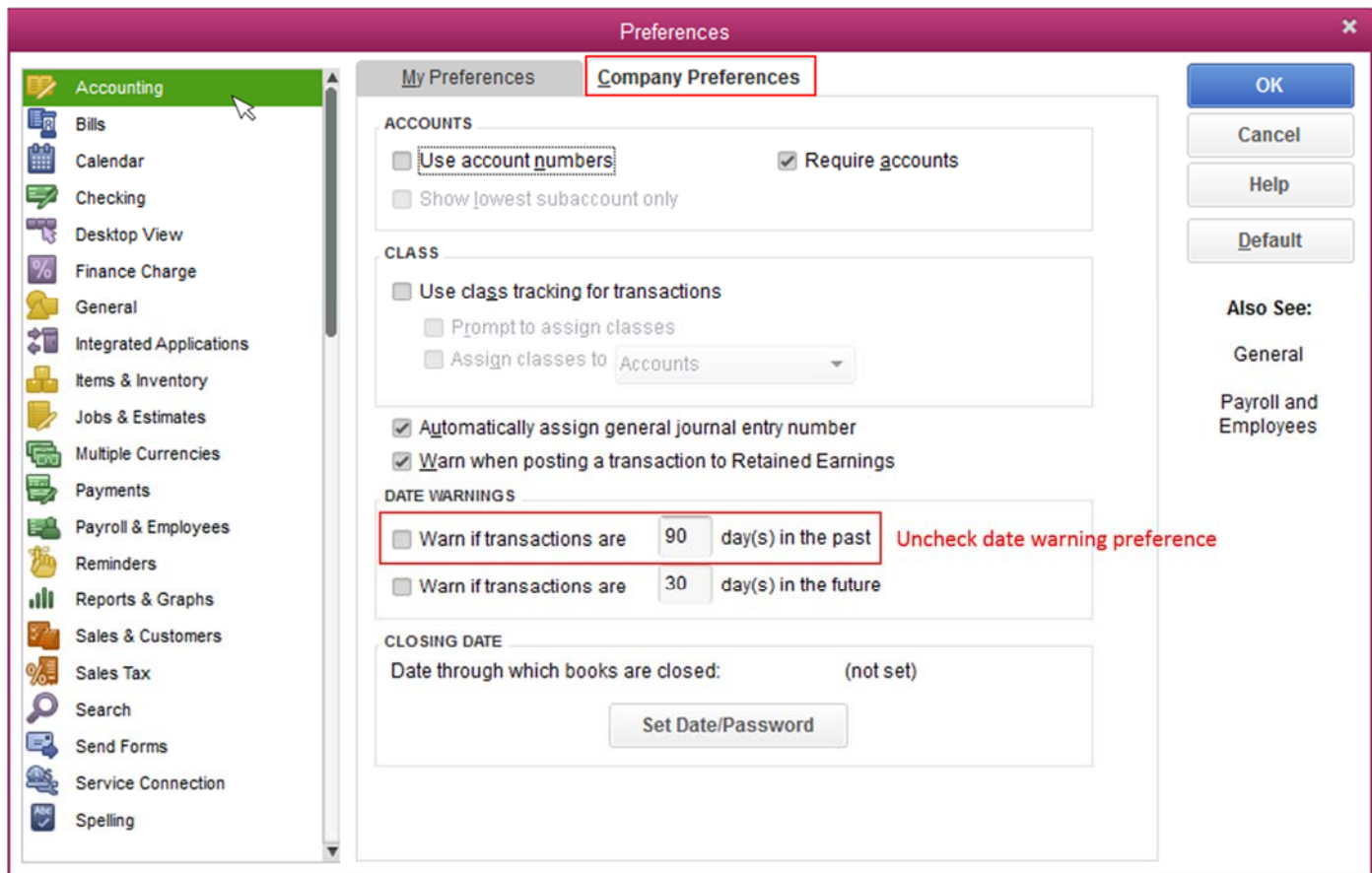
QuickBooks does not permit selecting a range of transactions and then deleting them all, you must delete transactions one-at-a-time. However, by turning off certain QB warnings and using the “CTRL + D” keyboard key combination, the individual transaction deletions go very quickly,

Here’s how to set QB preferences for transaction mass deletion...

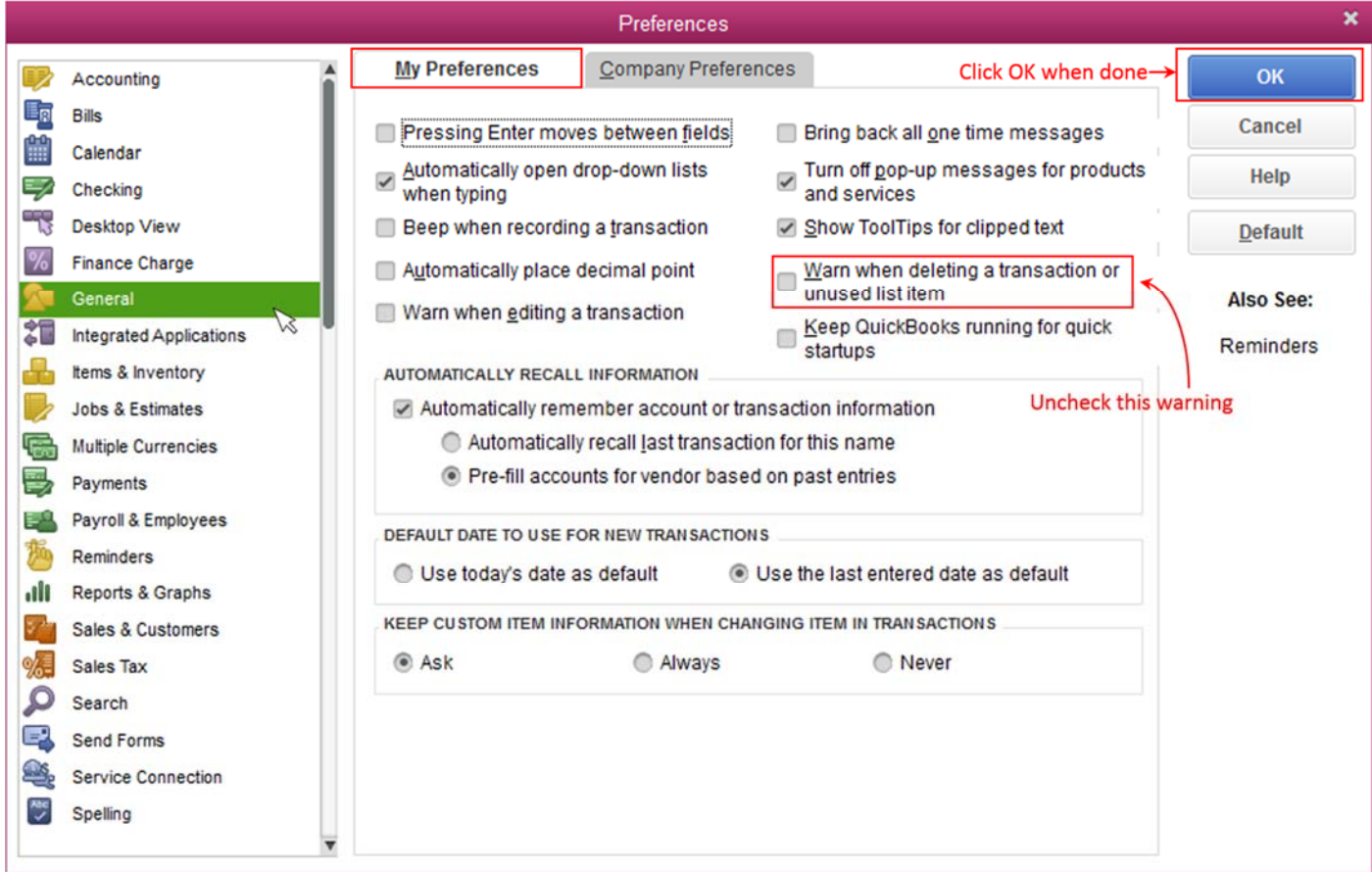
From the QB toolbar select **Edit > Preferences**



From the Preference list select > **Accounting > Company Preferences Tab > Uncheck the DATE WARNINGS “Past” field**



From the Preference list select > **General > My Preferences Tab > Uncheck the "Transaction deletion warning"**



Click > **OK** accept any warnings

Open the PayPal bank register, scroll to the first transaction you want deleted, click on it, but don't edit the transaction just select it. Now hold the "CTRL + D" keyboard key combination down, QB will just start deleting all transactions from that point down the register list. If you are doing selective deletions be sure to watch the transaction as they go by and release the key combination as you get close to the last transaction you want deleted, as they will delete very quickly. Then you can delete the transactions individually.

When done, you can re-activate the warnings that were previously de-activated.

