

This guide explains how to Use and Maintain Inventory and Non- Inventory Item NOTES for Custom Mapping.

The option of assigning multiple items from a web cart or eBay auction to a single item in the QB item list (for seasonal sales specials or keyword modifications directing prospective buyers to products) is possible through SimplePort and QuickBooks.

The ability to map specific character patterns and/or eBay listing id numbers to QB Items, is accomplished using the item "Notes" field (requires QB 2012 or newer edition). A QB Inventory Parts item will not display the Notes field contents from the QB Edit Item user interface, to see the notes for that specific item type requires using the Vendor Inventory Center. The Notes field will hold up to 4095 characters, so a lot of information may be placed in this field. We also suggest using this process to add new custom mapping for Inventory Parts items instead of using the Edit Item user interface in QuickBooks.

NOTE: QB has a Notes field for Assembly items (requires QB Premier or Enterprise edition) unfortunately, that specific field is not supported in the iif download format so it is useless for custom mapping. Mapping for Assembly items requires using a custom defined field, which is limited to 31 characters. Contact Simple{Port sales and service for support.

To add or edit Inventory Part notes (**QB 2013 or newer Premier edition**)...First, access the QuickBooks Vendor Inventory Center.



To add or edit Inventory Part notes (QB2012 or older editions)...First, access the QuickBooks Inventory Center.

Inventory Center	←	Inventory s > Inventory Center
Item List		
New Inventory Item		
New Assembly Item		
Adjust Quantity/Value on Hand		
Build Assemblies		
Create Purchase Orders		
Receive Items		
Physical Inventory Worksheet		
Turn on Advanced Inventory		
Change Item Prices		





Next, add or edit the inventory or assembly item and open the "Notes" field.

	Inventory Center: SLP320PK			
New Inventory Rem • 🐻 New Iransactions	🕶 👶 Brint 🔻 🏢 Egoel 🔻			
Active Inventory, Assembly	Inventory Information	0	REPORTS	
Q	Name SLP320PK Reorder Point 0		QuickReport	
• Skullk 2) Select item to FDIT	Description LP Jr. Paulownia Body Guitar Kit Quantity On Hand 0 Preferred Vendor Quantity on Sales Orders		Physical Inventory Worksheet Stock Status	
• SLP01k	Unit of Measure Quantity on POs 0		Inventory Valuation Summary	
SLP320PK	Cost 58.00 Reserved for Assemblies			
• SLP380P-LK • SLP380PK	Average Cost 0.00 Quantity Available 0			
• SLP390BK	Sales Price			
SLPP380PK	Transactions Notes 43) Select Notes tab			
• SMF01 • SMF01K				
• SPR01K	- DATE : NOTES // 310851176687/291068562416/291083572998/301088866141/310862776434/291106000607/291100257391/3011185511 // 310851176687/291068562416/ 291083472988/301088866141/310862776434/291106000607/291100257391/3011185511 // 310851176687/29108466141/3108			
SST01-12SK		291106000 310885792	607 291100257391 301118551118 970 310882711336 291106000607	
> SST01G > SST01K	Add New (A) From Manage Notes nick-list select	2911002573 3108827113	391 301118551118 310885792870 336	
+ SST10-12SG	Edit Selected Note			

Next, edit the "Notes".

Inventory Center: HWKKP- HARDWARE KARASKUSTOMS PR (All Transactions)					-×	
Mew Inventory Item▼	New Tra	nsactions 🔹 🚔 Print 🔹 🗂 Excel 🔹				
View Active Inventory, Assembly	 → 	Inventory Information		Attach Edit Ite	em Reports	
Find	9	Name HWKKP-HARDWARE KARA Description HARDWARE FOR KARASKI	ASKUSTOMS PR	Reorder Point ntity On Hand 0	 <u>QuickReport</u> Physical Inventory Worksheet 	
Name	Price	Preferred Vendor	Quantity on	1 Sales Orders	. Stock Status	
HWKKP-HARDWARE KARASK	5.32 ^	Unit of Measure	Qu	antity on POs 0		
◆BHCS-SS 6-32 1/4	0.25	Mfg Part No			Inventory Valuation Summary	
◆BHCS-SS 6-32 X 3/16	0.25		Reserved f	or Assemblies		
2) Select item to EDIT	0.25	Cost 0.00	Quar	ntity Available 0		
·EASYFLOW 9000-BLACK	4.00	Average Cost 0.00				
◆EASYFLOW 9000-BLUE	4.00	Sales Price 5.32				
♦FH241 B	6.00	Markup 0.00				
♦FH241 F	5.00				Limage	
♦FH241 M	5.00					
♦FL6040-BLACK	5.50				Drop Image	
♦FL6040-BLUE	5.50				or	
♦HK 1/16'	0.25				Click to Select	
♦HK 5/64'	0.25	Notes	3) Select Edit Notes bu	utton	e <u>s</u>	
♦K5	4.00		<u>_</u> ,			
♦KK-0079-BK	5.00					
♦KK-0079-WT	5.00					
♦KK-0080-BK	5.00					
♦KK-0080-WT	5.00					
♦KK-0082	0.75				L	
♦KK-5048	3.99	Show All Transactions 💌 Filter By All	 Date Th 	is Fiscal Year	 01/01/2014 - 12/31/2014 	
+KK-5048-BLUE	3.99	Type Num	Date 👻	Account	Amount	
♦P8126-BLACK	4.25	Sales Receipt 1203	05/03/2014	SALES INCOME:K	ARASKUSTOM	-4.00
+P8126-BLUE	4.25	Sales Receipt 1202	05/02/2014	SALES INCOME:K	ARASKUSTOM	-8.00
*PHS 2-56 X 3/16	0.25	Sales Receipt 1202	05/02/2014	SALES INCOME:K	ARASKUSTOM	-4.00





Notes - Notepad

To update the "Notes" simply enter them into the Notepad that pops up. Remember to begin and end each pattern match with a forward slash (/) and use a "pipe" (|) character to separate pattern matches within a string.

(See the next page for info on special characters used in RegEx (regular expression) pattern mapping).

Notepad - SMF01K	×	
lotes for Item SMF01K	ок 🖌	6) Click OK when don
/301069207802 301062062239 291050249615 310834418011 291045003768 291045713285 310821236021	Cancel	(
310847972197[310829761454]231125718379[231122201611] 291033036027[310834952262]231130297738]231132019102]	Help	
291054531811 231137330525 231136546809 231139301366 310849277841 231142224001 231158257511 231145492809	Date/Time Stamp	
331154674477/	New To Do	
5) Add, or edit Notes field	Print	
w.		

QB 2012 (or older) Notepad



See the next page for regular expression characters set used for creating specific character pattern matches in the Notes field.





Use regular expression (RegEx) character sets in establishing specific character pattern match strings in the Notes field. RegEx characters only need enough characters to create a match. Spaces may be omitted in the pattern string.

These are the acceptable characters recognized by SimplePort and QuickBooks search and indexing ...

Alpha characters	= A through Z (case insensitive)
Numeric characters	= 1 through 9
Custom characters	= - (the "dash" or hyphen)
Wildcard characters	= .* (a period and asterisk used in combination) = Accept any characters between the wildcard characters
Special characters	= ^ (indicates a starting "anchor" for a pattern match) Use sparingly, if at all
Special characters	= \$ (indicates an ending "anchor" for a pattern match) Use sparingly, if at all
Special Characters	= / (indicates the beginning and ending of a pattern match string)
Special Characters	= (indicates the end of a pattern match within a search string and the beginning of the next pattern match)

All pattern matches must start and end with a forward slash

Table of Other Special Characters and their Use in Notes Field Pattern Matching

Character	Description	Status	RegEx Example Use
!	Exclamation Point	Delete (don't use)	Not required on pattern matches (skipped)
@	"At" sign	Replace with .* wildcard	jsmith@gmail.com USE smith.*gmail
#	Pound or Hashtag	Replace with .* wlidcard	blog#jsmith USE blog .*jsmith
%	Percent	Replace with .* wildcard	50% of 22 USE 50.*of22
&	Ampersand (and sign)	Replace with .* wildcard	Dave & Busters USE Dave.*Busters
/	Forward Slash	Replace with .* wildcard	ABC and/or DEF USE ABCand.*orDEF
\	Backslash	Replace with .* wildcard	Yme\Yu USE Yme.*Yu
	"Pipe" vertical bar	Separate search strings	/first search string second search string/
•	Period	Delete or replace with .*	Mysite.com USE Mysite.*com
(Open Parenthesis	Delete (don't use)	Not required on pattern matches (skipped)
)	Close Parenthesis	Delete (don't use)	Not required on pattern matches (skipped)
[Open Square Bracket	Delete (don't use)	Not required on pattern matches (skipped)
]	Close Square Bracket	Delete (don't use)	Not required on pattern matches (skipped)
{	Open Curly Bracket	Delete (don't use)	Not required on pattern matches (skipped)
}	Close Curly Bracket	Delete (don't use)	Not required on pattern matches (skipped)
+	Plus Sign	Replace with .* wildcard	Four + Five USE Four.*Five
=	Equal Sign	Replace with .* wildcard	Four + Five = Six USE Four.*Five.*Six
<	Less Than	Replace with .* wildcard	Four < Five USE Four.*Five
>	Greater Than	Replace with .* wildcard	Five > Six USE Five.*Six
?	Question Mark	Delete or replace with .*	Five or Six? USE Five or Six.* (or delete the ?)
u	Double Quote	Delete (don't use)	Not required on pattern matches (skipped)
1	Single Quote	Delete (don't use)	Not required on pattern matches (skipped)
,	Apostrophe	Delete (don't use)	Not required on pattern matches (skipped)
:	Colon	Delete (don't use)	Not required on pattern matches (skipped)
;	Semi-Colon	Delete (don't use)	Not required on pattern matches (skipped)
~	Tilde	Delete (don't use)	Not required on pattern matches (skipped)
ć	Dollar Sign	Doploco with * wildered	If not in use as end anchor but used in middle of string then
Ş			Was \$1,245 USE Was.*1245 (notice comma also deleted)





Inventory Item Noted Field pattern match examples...

Set of eBay listing ids and an Amazon id assigned to a single item: /Q0-3SJT-AJ19|171197802847|181283993679|181255461610/

Example of an Amazon id and a character string pattern match assigned to a single item: /WI-E6W3-8QU7|Split Core CT SCT-100-3000/

Example of a pattern match with wild card characters (item is PMW #75/39): /PWM.*75 .*39/

We recommend you have SimplePort representatives establish the initial pattern maps so a working example is provided for you that can be referenced for future pattern maps.

